

Emergency Department – Health Care Assistant

FUNCTION/ROLE: To:

- Liaise with the Nurse/Medic in charge for assignment of duties
- Inform ED staff of the declaration of the major emergency
- Call in Off Duty staff.

ACTIVATION PROCEDURE:

- You will be informed by the Emergency Department Nurse/Medic in charge
- Alert level 1.

1. Inform Emergency Department Reception/Portering/Housekeeping/Health Care Asst/Paramedical Staff of declaration of Major Emergency.
2. Open Major Emergency Store, locate Signage & Tabards and organise at Nurses station.
3. Call in Off Duty Nursing and Medical Staff and report to Shift Leader when completed.
4. Report back to CNM in charge for further duties.