

V.I.P's/Area

COMMUNICATIONS OFFICER

FUNCTION/ROLE: To:

– Ensure that V.I.P's including dignitaries, politicians, high profile relatives are accorded proper access and privacy as would befit their position.

ACTIVATION PROCEDURE:

– You will be informed by the Switchboard – Alert level 1.

1. The Communications/Press Officer for Cork University Hospital will look after everything in relation to V.I.P's.
2. V.I.P's will enter the Hospital via the entrance to the Cork University Maternity Hospital and will be met by the Communications/Press Officer who will facilitate any requests they may have in relation to casualties or staff.
3. A dedicated area for VIP's will be located in the Meeting Room on Level 1 (opposite the Coffee Bar) in the Cork University Maternity Hospital.