

Medical Triage Officer

CONSULTANT PHYSICIAN ON-CALL/MEDICAL REGISTRAR ON-CALL

FUNCTION/ROLE: To:

- Ensure that medical services in the hospital are managed appropriately during a major emergency
- Ensure that medical in-patients in the hospital are managed appropriately during a major emergency.

ACTIVATION PROCEDURE:

- You will be informed by the Switchboard – Alert level 1.

1. Arrange to prioritise AMU patients for potential discharge or transfer in liaison with the lead physician of the AMU.
2. Arrange to prioritise other ward patients also for potential discharge.
3. Liaise with Bed Manager, Wards and ITU.
4. Appoint a Deputy to oversee activity in medical wards and ITU. This deputy to keep Surgical Triage Officer informed on all progress.
5. Liaise closely with the Medical Director of the ED, Surgical Triage Officer and Hospital Co-ordinator.
6. Prioritise appropriate patients to medical wards and theatres.
7. Designate medical teams to see appropriate “medical” patients.