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| <b>13 DIAGNOSTICS</b>   | <b>Cork University Hospital</b>  |   | <b>ACTION CARD NUMBER</b> |
|   | <b>Laboratory</b>  |   | <b>13.1</b>               |
| <b>You Report To:</b>   | Laboratory Manager   | <b>You Brief:</b>   | Laboratory Staff          |
| <b>Overall Responsibilities</b>   | <ul style="list-style-type: none"> <li>To ensure lab requests are actioned as efficiently and effectively as possible</li> </ul> |   |                           |
| <b>IMMEDIATE ACTIONS ON NOTIFICATION/ACTIVATION</b>   |  |   |                           |
| <b>ON ACTIVATION</b>  |  | <b>ON STANDBY</b>   |                           |
| <ul style="list-style-type: none"> <li>Inform blood transfusion laboratory</li> <li>Staff to proceed to their own lab area</li> <li>Laboratory manager should provide updates to HECT</li> </ul>  |  | <ul style="list-style-type: none"> <li>Inform blood transfusion laboratory</li> <li>Staff to proceed to their own lab area and prepare as per emergency procedures</li> </ul> |                           |
| <b>Consider these points</b>  |  |   |                           |
| <p style="text-align: center;"><b>Day &amp; Night</b></p> <ol style="list-style-type: none"> <li>On being advised that the CUH Major Emergency Plan is in operation, it is essential that staff in the Blood Transfusion Laboratory be informed immediately.</li> <li>The Laboratory Manager or appropriate deputy in each laboratory (e.g. Chief Medical Scientist, Senior Scientist) should be notified who should oversee that information is cascaded to relevant staff within each laboratory.</li> <li>Staff within each laboratory should proceed to prepare their department as outlined in the Major Emergency Plan for Laboratory Medicine at Cork University Hospital which is available on Q-Pulse referenced as: PPG-CUH-PAT-46.</li> <li>The Laboratory Manager (or appropriate deputy) is to oversee that all departments in Laboratory Medicine have activated their respective Major Emergency procedures and provide relevant assistance.</li> <li>In the event of a complete telecommunications failure, the Laboratory Manager (or appropriate deputy) should organise back-up Radio support (walkie-talkie) available from Security Department and/or Porters (as "Runners") to relay messages etc.</li> <li>The Laboratory Manager (or appropriate deputy within each laboratory) should periodically provide brief updates to CUH Emergency Control Centre using designated template via the dedicated CUH MEP e-mail address <a href="mailto:cuh.mep@hse.ie">cuh.mep@hse.ie</a></li> <li>Guidance on requesting Blood and Blood Components from the Blood Transfusion Laboratory, CUH in a Major Emergency is provided in Appendix F of this document.</li> </ol> |  |   |                           |

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