

13 DIAGNOSTICS	Cork University Hospital		ACTION CARD NUMBER		
	Laboratory		13.1		
You Report To:	Laboratory Manager	You Brief:	Laboratory Staff		
Overall Responsibilities	<ul style="list-style-type: none"> To ensure lab requests are actioned as efficiently and effectively as possible 				
IMMEDIATE ACTIONS ON NOTIFICATION/ACTIVATION					
ON ACTIVATION		ON STANDBY			
<ul style="list-style-type: none"> Inform blood transfusion laboratory Staff to proceed to their own lab area Laboratory manager should provide updates to HECT 		<ul style="list-style-type: none"> Inform blood transfusion laboratory Staff to proceed to their own lab area and prepare as per emergency procedures 			
Consider these points					
Day & Night					
<ol style="list-style-type: none"> On being advised that the CUH Major Emergency Plan is in operation, it is essential that staff in the Blood Transfusion Laboratory be informed immediately. The Laboratory Manager or appropriate deputy in each laboratory (e.g. Chief Medical Scientist, Senior Scientist) should be notified who should oversee that information is cascaded to relevant staff within each laboratory. Staff within each laboratory should proceed to prepare their department as outlined in the Major Emergency Plan for Laboratory Medicine at Cork University Hospital which is available on Q-Pulse referenced as: PPG-CUH-PAT-46. The Laboratory Manager (or appropriate deputy) is to oversee that all departments in Laboratory Medicine have activated their respective Major Emergency procedures and provide relevant assistance. In the event of a complete telecommunications failure, the Laboratory Manager (or appropriate deputy) should organise back-up Radio support (walkie-talkie) available from Security Department and/or Porters (as "Runners") to relay messages etc. The Laboratory Manager (or appropriate deputy within each laboratory) should periodically provide brief updates to CUH Emergency Control Centre using designated template via the dedicated CUH MEP e-mail address cuh.mep@hse.ie Guidance on requesting Blood and Blood Components from the Blood Transfusion Laboratory, CUH in a Major Emergency is provided in Appendix F of this document. 					

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