

14 ALLIED HEALTH PROFESSIONALS	Cork University Hospital		ACTION CARD NUMBER
	Occupational Therapy		14.4
You Report To:	Operations Manager.	You Brief:	Occupational Therapy Staff HSCP managers
Overall Responsibilities	<ul style="list-style-type: none"> • To ensure the team is aware of MEP activation • Prioritise clinics cancellations • Prioritise inpatients that need assessment • Assessment to facilitate discharge of inpatients. 		
IMMEDIATE ACTIONS ON NOTIFICATION/ACTIVATION			
ON ACTIVATION		ON STANDBY	
Team Meeting <ol style="list-style-type: none"> 1. Secretary to cancel any outpatient clinics 2. Establish patients to be prioritised 3. Prioritise patients who need assessment to facilitate earlier discharge from wards to home and from ITU to wards 4. Advise MDT of patients suitable for early discharge 		<ul style="list-style-type: none"> • Advise all staff of MEP alert • Establish patients to be prioritised using team meeting • Cancel all outpatient appointments • All patients to return to their ward 	
Consider these points			
<ul style="list-style-type: none"> • OT Staff may be required to volunteer to assist in the care of medically well children 			

Version Control	Date Approved	DD/MM/YYYY	Valid Until	DD/MM/YYYY