

2 CONTROL	Cork University Hospital		ACTION CARD NUMBER
	Hospital Emergency Control Team: Clinical Director		2.1
You Report To:	HECT	You Brief:	HSE CMT
Overall Responsibilities	<ul style="list-style-type: none"> To coordinate the hospital response to an emergency. To ensure clear lines of communication are maintained To maintain accurate record of actions and decisions undertaken. <p><i>Debriefing from learning MEP</i></p>		
IMMEDIATE ACTIONS ON NOTIFICATION/ACTIVATION			
ON ACTIVATION		ON STANDBY	
<ul style="list-style-type: none"> Proceeds to HECT room. Liaise with the Emergency Department Controller (ED Reg/Consultant) Ensure co-ordination of Medical/Surgical Services throughout hospital. Brief HECT re: theatre capacity and critical care capacity Maintains liaison with HSE Crisis Management Team Maintain liaison with HSE Communications dept. Restore hospital to normal operation after Major Emergency Plan has been stood down 		<ul style="list-style-type: none"> Commence and maintain liaison/communication with HECT Ensure co-ordination of Medical/Surgical Services throughout hospital. 	
Consider these points			
<ul style="list-style-type: none"> Plan for recovery, Business continuity Strategic guidance of HSE Crisis Management Team 			

Version Control	Date Approved	DD/MM/YYYY	Valid Until	DD/MM/YYYY