

<b>20 DISCHARGE</b>	<b>Cork University Hospital</b>		<b>ACTION CARD NUMBER</b>
	<b>Discharge Planner</b>		<b>20.1</b>
<b>You Report To:</b>	ADON/DON	<b>You Brief:</b>	Bed Management Team
<b>Overall Responsibilities</b>	<ul style="list-style-type: none"> <li>Co-ordination with the Head of Bed Management, medical teams and the ward CNM2s the management and organisation of patient admission discharge and transfer.</li> <li>Liaison with the senior nurse managers coordinating the emergency department, theatre, wards and ITU</li> </ul>		
<b>IMMEDIATE ACTIONS ON NOTIFICATION/ACTIVATION</b>			
<b>ON ACTIVATION</b>		<b>ON STANDBY</b>	
<ul style="list-style-type: none"> <li>Identify patients suitable for transfer and discharge and make arrangements to efficiently and safely discharge</li> <li>Prepare to contact potential receiving centre, GPs, PHNs</li> <li>Liaise with ADON/HECT for further tasks/instructions.</li> </ul>		<ul style="list-style-type: none"> <li>Identify patients suitable for transfer and discharge</li> <li>Prepare to contact potential receiving centre, GPs, PHs etc.</li> </ul>	
<b>Consider these points</b> <ul style="list-style-type: none"> <li><b>VIP AREA: Meeting Room, Level 1, CUHM (opposite Coffee Doc)</b></li> <li>Facilitated by Communication Officer 021 4922112</li> <li>Set-up the HECC in the CUH Boardroom (Cardiac Renal Centre) (Please follow the laminated Sub-Plan in Major Emergency Store)</li> </ul>			

<b>Version Control</b>	<b>Date Approved</b>	<b>DD/MM/YYYY</b>	<b>Valid Until</b>	<b>DD/MM/YYYY</b>