

20 DISCHARGE	Cork University Hospital		ACTION CARD NUMBER
	Discharge Planner		20.1
You Report To:	ADON/DON	You Brief:	Bed Management Team
Overall Responsibilities	<ul style="list-style-type: none"> • Co-ordination with the Head of Bed Management, medical teams and the ward CNM2s the management and organisation of patient admission discharge and transfer. • Liaison with the senior nurse managers coordinating the emergency department, theatre, wards and ITU 		
IMMEDIATE ACTIONS ON NOTIFICATION/ACTIVATION			
ON ACTIVATION		ON STANDBY	
<ul style="list-style-type: none"> • Identify patients suitable for transfer and discharge and make arrangements to efficiently and safely discharge • Prepare to contact potential receiving centre, GPs , PHNs • Liaise with ADON/HECT for further tasks/instructions. 		<ul style="list-style-type: none"> • Identify patients suitable for transfer and discharge • Prepare to contact potential receiving centre, GPs, PHs etc. 	
Consider these points			
<ul style="list-style-type: none"> • VIP AREA: Meeting Room, Level 1,CUHM (opposite Coffee Doc) • Facilitated by Communication Officer 021 4922112 • Set-up the HECC in the CUH Boardroom (Cardiac Renal Centre) (Please follow the laminated Sub-Plan in Major Emergency Store) 			

Version Control	Date Approved	DD/MM/YYYY	Valid Until	DD/MM/YYYY