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| 21 PHARMACY | Cork University Hospital | | ACTION CARD NUMBER |
| | Chief Pharmacist | | 21.2 |
| You Report To: | Operations Manager | You Brief: | Pharmacy Staff |
| Overall Responsibilities | <ul style="list-style-type: none">Supply of medicines as requestedSourcing of medicines as required | | |
| IMMEDIATE ACTIONS ON NOTIFICATION/ACTIVATION | | | |
| ON ACTIVATION | | ON STANDBY | |
| <ul style="list-style-type: none">Chief pharmacist to be informed by SwitchboardChief Pharmacist to liaise with ED pharmacist and technician during working hours.Out of hours ADON is responsible for accessing extra medication/fluids as required. Extra stock available in the pharmacy dispensary. The location of medicines within the pharmacy is in the "Pharmacy Drug Location List" (on the main dispensary bench when the pharmacy is closed).Chief pharmacist or Director of Nursing are responsible for access to Controlled Drugs out of hoursIf requirements exceed current stock, Emergency Delivery may be arranged if possible, and a borrow system could be used from other hospitals and/or local pharmacies. | | <ul style="list-style-type: none">Chief pharmacist to be informed by SwitchboardEnsure preparedness to supply extra stock from outside hospital and DDA's as required. | |
| Consider these points | | | |
| <ul style="list-style-type: none">MEP medications are stored in four MEP bags which are located in the MEP store room. These bags are to be kept in stock and in date. ED pharmacist and technician have stock list and are responsible for checking of drugsMedications usually stored in fridge are stored in fridge in MEP roomED pharmacist and technician would be responsible for extra stock Monday-Friday, 9am-5pmPharmacist will liaise with shift leader or delegate nurse to organise ordering of extra Controlled Drugs if required. Arrangements will be made with ED staff regarding the collection of same from the pharmacy departmentDrug information e.g. IV administration Guidelines & Out of Hours drug stock location file are available on the Staff Directory at the following link: http://100.24.9.212/Menu_PolicyProcedure/Medicines_management.asp | | | |

| Version Control | Date Approved | DD/MM/YYYY | Valid Until | DD/MM/YYYY |
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