

7 CRITICAL CARE	Cork University Hospital		ACTION CARD NUMBER
	CCU Manager/Controller		7.3
You Report To:	ADON	You Brief:	CCU Staff
Overall Responsibilities	<ul style="list-style-type: none"><li>• Maintain safe environment for patients and staff.</li><li>• Identify potential patients for transfer/discharge</li><li>• Prepare to receive patients from the Emergency Department and other units.</li><li>• Arrange transfer of patients to other wards</li></ul>		
IMMEDIATE ACTIONS ON NOTIFICATION/ACTIVATION			
ON ACTIVATION		ON STANDBY	
<ul style="list-style-type: none"><li>• Liaison with cardiology consultant on call to identify potential patients for transfer/ discharge.</li><li>• Co-ordinate and arrange transfer of patients to other wards. Liaise with next of kin.</li><li>• Prepare to receive patients from Emergency Department/other departments</li></ul>		<ul style="list-style-type: none"><li>• Advise all staff of alert</li><li>• Advise bed management of beds available</li><li>• Check consumables &amp; pharmacy</li></ul> <p>8 Beds and beds in Cathlab</p>	
Consider these points			
<p>The Nurse in charge on duty will be informed of the Major Emergency Plan by a Portering Runner.</p> <ul style="list-style-type: none"><li>•</li><li>• Receives calls from switchboard/ Nurse Service Manager/ Evening Superintendent.</li><li>• Allocate and delegate appropriate action card as an Aide de Memoir.</li><li>• Inform all staff on duty of the current situation and keep them updated of any changes.</li><li>• Delegate nursing staff appropriately following detailed assessment of patients’ needs.</li><li>• Direct staff to follow Action Card 7.5</li><li>• Organise staff to transfer all discharged patients promptly (Deputy Nurse will communicate with relatives/next of kin, ensuring that the patient is aware of current situation, and communicate this with relatives/next of kin.)</li><li>• Liaise with Nurse in charge of respective wards receiving patients and coordinate transfers.</li><li>• Direct Health Care Assistant to Action Card 7.5</li></ul>			

<b>Version Control</b>	<b>Date Approved</b>	<b>DD/MM/YYYY</b>	<b>Valid Until</b>	<b>DD/MM/YYYY</b>