

9 PAEDIATRIC	Cork University Hospital		ACTION CARD NUMBER
	Head Medical Social Worker		9.8
You Report To:	ADON	You Brief:	
Overall Responsibilities	<ul style="list-style-type: none">Co-ordinate the provision of psychological first-aid to casualties (adults and paediatric) admitted to CUH as part of a Major Emergency.Facilitate the provision of Social Work support to relatives, in conjunction with the Relatives Co-Ordinator and Medical Liaison Officer for Relatives.Assist with supervision and discharge planning of paediatric casualties (under 18 years)		
IMMEDIATE ACTIONS ON NOTIFICATION/ACTIVATION			
ON ACTIVATION		ON STANDBY	
<ul style="list-style-type: none">1. Report to HECC upon activation of the Major Emergency Plan2. If out of hours, call in staff as per in-house sub plan3. Assess immediate and medium term needs and assign available resources accordingly4. Assign the role of Co-Ordinator of Social Work Services in the Relatives Area (adult casualties) and/or role of Co-Ordinator of Social Work Services to the Children's Waiting Area (paediatric casualties)5. Allocate Social Workers to key areas and functions including the:<ul style="list-style-type: none">• Children's Waiting Area to assess and respond to needs of children who present as part of the Major Emergency.• The Emergency Department and/or discharge lounge to assess and respond to the needs of adults or paediatric casualties• Relatives Area to support relatives of casualties or the deceased		<ul style="list-style-type: none">• Advise all staff of alert and identify Social Workers for various roles in CWA, ED and Relatives Area.• Liaise with Paediatric Clinical Nurse Manager/Deputy in relation to requirements for setting up the Children's Waiting Area.	
Consider these points			
<p>In the event of a Major Emergency involving children the following categories of children and/or their parents/guardians will require support from the Medical Social Work Department:</p> <ul style="list-style-type: none">a) Children admitted to Paediatric Wards, Ladybird, Puffin and Seahorse (OPD) will require a brief intervention of Psychological First Aid to assist them in processing trauma experienced during the major emergency.b) Children who have sustained minor injuries as a result of the Major			

Emergency, who have been treated in the Emergency Department and are now discharged and awaiting collection from the hospital by a parent/guardian.

- c) Children who have not sustained injuries but were involved in the Major Emergency who require a place of safety and/or safe discharge planning.

The Co-Ordinator of Social Work Services will liaise with Paediatric Clinical Nurse Manager/Deputy in relation to the setting up of **Children's Waiting Area (CWA)** which will be set up on Seahorse Ward for the purpose of facilitating the following:

1. Children who have sustained minor injuries, which have been treated, and these children are now awaiting discharge
2. Uninjured children who are unaccompanied and awaiting discharge

The Co-ordinator of Social Work Services will liaise with Paediatric Clinical Nurse Manager and consideration to be given to alerting security if required, presence of nursing staff and volunteers.

Social Work staff and volunteers will be recruited as necessary by the Social Work Co- Coordinator

The role of the Social Work Co-ordinator in consultation with the Head Medical Social Worker is:

1. Safe discharge is planned for each child
2. To facilitate children receiving Psychological First Aid and support (age appropriate) if required while in the CWA and on the Paediatric wards as appropriate.
3. Follow supports if appropriate
4. Accurate recording of child's details and discharge from CWA.

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