

Nursing Team Leader (Scribe)

Prior to Arrival

ROLE STICKER (front & back) & PPE

- Identify Team Leader
- Ensure team Sign-in
- Document Team members presence & role
- Trauma Doc is available
- Ensure ALL team members wear a 'role sticker'
- Liaises with Administration staff
- Ensures porter & HCA is present and available
- Clarify MTP activation

On Arrival

- Ensures clock is activated on arrival
- Documents Pt history, establishes if patient is taking antiplatelet/anticoagulant meds
- Patient identification wrist band & application
- Arrange immediate transfer of blood samples.
- Document continuous timeline of events & interventions .
- Ensure medications & blood products are prescribed.
- Communicate with TTL regarding priorities of care & trends in physiology
- Liaise with Social workers/Spiritual Care and family
- Liaises with CNM2 re bed requirement/theatre
- Remind TTL re tetnus/abx/analgesia